

# FEES, FINES AND REPLACEMENT COSTS

Starting 1.1.2008

## SERVICE FEES

For reserving material	€1.00
Loan arranged via another library	€3.50

Loans arranged via other libraries will carry a fee as per the other library's invoice.

Copies and print-outs	€0.40
Colour print-outs	€0.60

Copy from a microfilm or microcard source	€0.70
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Renewing of library card	€2.50
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## LATE FINES

Late fines start to accrue as soon as the due return date is past; however, in the case of material borrowed from the mobile library the fine starts to accrue 2 weeks after the due date.

The charge for late returning of children's material is the cost of postage for the reminder € 0.80

## Late fines:

- VHS, DVD and CD-ROM material:  
loans per calendar day € 0.30  
maximum per loan €18.80

- Books, magazines, journals, other audio-video material:  
loans per calendar day €0.20  
maximum per loan €5.40

The 1st reminder note is sent no later than 14 days after the due date and the 2nd reminder note is sent no later than 28 days after the due date.

An invoice will be sent for non-returned material after two reminder notes have been sent. The invoice will also include a collecting fee of €9.00

If necessary, the library will collect what is due to it by means of legal proceedings.

## REPLACEMENT COSTS

Replacing lost or damaged material:  
Material that is still available will primarily be replaced by equivalent new material. For copyright reasons, a film cannot be replaced

simply by providing new equivalent copy. Therefore, a copyright charge is included in the replacement cost charged for lost or damaged films.

In cases requiring consideration, the person in charge of the unit will decide as to the manner of replacing the item.

The replacement cost of material that is no longer available will be its procurement cost. In cases requiring consideration, the person in charge of the unit will decide as to the manner of replacing the item.

Once charged, replacements costs will not be refunded even if the replaced material were to be found later on.

Lamination costs	€4,00
Protective cases	€4,00

The customer uses the library materials at his/her own risk. The library shall not be held responsible for any damage to the customer's equipment caused by the use of the library's media nor for computer viruses that may spread by software borrowed from the library.

## PRICES OF MATERIAL FOR SALE

Plastic carrier bags	€0.20
Discarded material, starting at	€1.00